

REGULAR MONTHLY MEETING OF THE STEPHENS CITY TOWN COUNCIL
Wednesday, January 2, 2013
7:30 p.m.

Mayor Joy Shull-Gellner called the meeting to order at 7:30 p.m. and led everyone in the Pledge of Allegiance.

Council member Dilg offered the invocation.

Roll call showed the following present:

Vice Mayor Linden Fravel, Council member Ronald Bowers; Council member Martha Dilg, Council member Joseph Grayson; Council member James Harter, Council member Joseph Hollis.

Staff present: David Griffin, Town Attorney; Chief Charles Bockey, Police Department; Shannon Rothemich, Town Treasurer; Dianne MacMillan, Town Clerk. Absent: Michael Kehoe, Town Manager; Brian Henshaw, Town Planner

Guests: None present

Press: Sue Golden, Frederick County Report

AGENDA

On motion by Vice Mayor Fravel, the agenda for January 2, 2013 was adopted as amended to add action on appointments of officers and committees.

PUBLIC COMMENTS

The Mayor noted that this was the time for the public to make comments on any items other than the ones on the agenda and asked for questions or comments. There was no response from those present.

MINUTES – Regular Meeting of December 4, 2012

Council member Hollis moved for approval of the minutes of the regular monthly meeting of December 4, 2012 and the motion carried with the following recorded vote:

Recorded Vote:

Vice Mayor Fravel	-	Aye	Nay - None
Council member Bowers	-	Aye	Abstain- None
Council member Dilg	-	Aye	Absent – None
Council member Grayson	-	Aye	
Council member Harter	-	Aye	
Council member Hollis	-	Aye	

TREASURERS REPORT – Shannon Rothemich – Treasurer

The Mayor said that Council had the Treasurer’s report and asked for any questions. The Town Treasurer noted that the amounts shown did not reflect taxes paid through the month of December. These would be reported next month. The report was accepted as presented.

POLICE REPORT – Charles Bockey, Chief

Mayor Shull-Gellner noted that the members had Chief Bockey’s police report for information and asked if there were any questions. There were none and the report was accepted as presented.

ACTION AGENDA

A. Appointment of Town Officers

The Mayor stated that the first item was the appointment of town officers. She named those to be reappointed: Michael Kehoe, Town Manager; David Griffin, Town Attorney; Tim Stowe, Town Engineer; Charles Bockey, Police Chief; Shannon Rothemich, Town Treasurer and Dianne MacMillan, Town Clerk.

Council member Harter moved to approve the appointments as presented and the motion passed with the following recorded vote:

Recorded Vote:

Vice Mayor Fravel	-	Aye	Nay - None
Council member Bowers	-	Aye	Abstain- None
Council member Dilg	-	Aye	Absent – None
Council member Grayson	-	Aye	
Council member Harter	-	Aye	
Council member Hollis	-	Aye	

B. Appointment of Standing Committees.

The Mayor said the standing committees needed to re-appointed and asked the town attorney if it would be appropriate to appoint the members now as no changes were anticipated. He advised that, as in the past, the appointments were at the discretion of the Mayor with the blessing of the council members and therefore could be made. The Mayor requested that the same standing committee appointees continue for the coming year 2013. The appointments were approved by consensus of Council. The appointments were:

Administrative Committee: Joy B. Shull-Gellner, Mayor; Linden A. Fravel, Jr.; Joseph Hollis

Finance Committee: Joseph Hollis, James Harter, Linden A. Fravel, Jr.

Personnel Committee: Martha Dilg, Joseph Hollis, Ronald Bowers

Water/Sewer Committee: James Harter, Linden A. Fravel, Jr., Joseph Grayson

Public Works Committee: Joseph Grayson, Martha Dilg, Linden A. Fravel, Jr.

Public Safety Committee: Ronald Bowers, Charles Bockey, Greg Locke (Fire Chief), George Vaught, Thomas Merritt

COMMITTEE REPORTS

A. Administrative Committee – Joseph Hollis, Chair

Council member Hollis reported no meeting and no report.

B. Finance Committee – Joseph Hollis, Chair

Council member Hollis reported no meeting and no report

C. Public Works Committee – Joseph Grayson, Chair

No meeting was held.

D. Water/Sewer Committee – James Harter, Chair

Council member Harter reported that there was one issue to deal with. He said they had, at the recommendation of the Treasurer a bill that cannot be pursued in the amount of \$77.19 on 112 Pittman Court and asked the water/sewer committee to write this off. It was not taken before the Finance Committee because he did not think it would be an issue. Council member Harter, as chairman of the Water/Sewer Committee moved this august body eliminate the need to pursue a \$77.00 and change bill. The motion passed with the following recorded vote:

Recorded Vote:

Vice Mayor Fravel	-	Aye	Nay - None
Council member Bowers	-	Aye	Abstain- None
Council member Dilg	-	Aye	Absent – None
Council member Grayson	-	Aye	
Council member Harter	-	Aye	
Council member Hollis	-	Aye	

Council Harter advised that there was another issue which was the approval of the contract with Anderson and Associates but the contract did not appear in the council package. He said the committee was going to recommend approval but he didn't see why Council couldn't wait for another thirty days so the members could peruse said contract which will also go before the finance committee.

E. Personnel Committee – Martha Dilg, Chair

Council member Dilg reported that the Committee did meet and discussed merit increases and comp time as shown in the report.

F. Public Safety Committee – Ronald Bowers, Chair

No meeting was held.

G. Parks & Recreation Commission – Ronald Bowers, Chair

No meeting was held.

PLANNER’S REPORT – Brian Henshaw, Town Planner

The Mayor advised that Council had the Planner’s report for information and he was unable to attend the meeting. The Mayor added that if there were any questions about the report, the members could direct questions to her or talk to Mr. Henshaw when he returned.

TOWN MANAGERS REPORT – Mike Kehoe, Town Manager

The Mayor said the Town Manager left no report but she reported that the Town was repairing the fire hydrant on Barley Dr. that had been hit by a car and during that repair, there were problems encountered. She added that water was turned off temporarily for repairs but all service was restored.

COUNCIL COMMENTS/CALENDAR

Council member Hollis said in reading the police report, he noticed that the calls for service went from 1604 to 3248-doubled. The Chief explained that a lot of the calls for service that were added in this report were not being counted before. He said more small calls like business checks and residential checks were being lost on the stats before. He said they were now reporting these smaller calls including lockouts for vehicles and houses. The Chief added that he had cut back on working traffic and all the officers were concentrating on more patrols for safety purposes. Council member Hollis thanked the Chief and his staff for the good work. Chief Bockey said the guys were doing a good job. The entire Council thanked the Chief.

The Mayor stated that the calendar would stand as set unless the members were advised otherwise.

There being no further business, Council member Harter moved to adjourn at 7:40 p.m. and the motion carried.

Joy B. Shull-Gellner, Mayor

Dianne L. MacMillan, CMC, Town Clerk